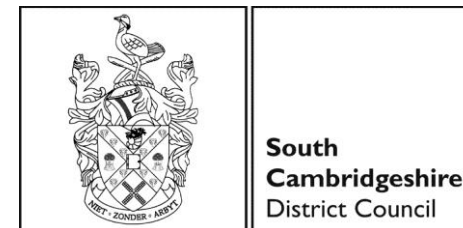


## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

### **FORWARD PLAN FROM 1 DECEMBER 2009 – 31 MARCH 2010**

**This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.**



#### **The Decision Makers**

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

#### **Portfolio Holders**

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Tom Bygott

Housing

Councillor Mark Howell

New Communities

Councillor Dr David Bard

Planning

Councillor Nick Wright

Policy and Performance

Councillor Tim Wotherspoon

Executive Member without Portfolio

Councillor Sue Ellington

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

#### **Contact Information**

To contact an officer, send an e-mail to [forename.surname@scams.gov.uk](mailto:forename.surname@scams.gov.uk) or call 03450 450 500 and ask to speak to that officer.

**Key and other decisions expected to be made, and issues to be considered during the four months from 1 December 2009**

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Setting of Council Tax Base  Key	Chief Finance Officer	December 2009		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services	Report
Response to consultation on the A14 Draft Orders  Key	Cabinet	10 December 2009		Planning Portfolio Holder  Gareth Jones, Corporate Manager, Planning & Sustainable Communities, Keith Miles, Planning Policy Manager	Report and draft response
Integrated Business Monitoring Report and Update on Financial Position 2009/10: Second Quarter  Non-Key	Cabinet	10 December 2009		Finance and Staffing Portfolio Holder, Policy and Performance Portfolio Holder  Ian Salter, Performance Information Officer, Adrian Burns, Head of Accountancy, Graham Smith, Best Value and Management Accountant	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Gypsy and Traveller Community Strategy  Key	Cabinet	10 December 2009	12-week public consultation	Housing Portfolio Holder  Paul Williams, Equality and Diversity Officer	Report and draft strategy
Local Development Framework Annual Monitoring Report 2008-09  Key	Cabinet	10 December 2009		New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report
Provisional Local Authority Finance Settlement 2010/11 - 2012/13 - Response  Non-Key	Cabinet	10 December 2009		Finance and Staffing Portfolio Holder  Adrian Burns, Head of Accountancy	Report and draft letter of response tabled at meeting, subject to date of announcement of the settlement
Cabinet Meeting Schedule 2010/11  Non-Key	Cabinet	14 January 2010		Leader of Council  Maggie Jennings, Democratic Services Officer	Report
Community Transport Plan 2010-2020	Cabinet	14 January 2010		Planning Portfolio Holder	Report and Plan

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Non-Key				Gemma Barron, Partnerships Manager	
Addressing the Economic Downturn - Quarterly report  Non-Key	Cabinet	14 January 2010		Planning Portfolio Holder  Cllr Mervyn Loynes  Nicole Kritzinger, Economic Development Officer	Report
Integrated Business Monitoring Report and Update on Financial Position 2009/10: Third Quarter  Non-Key	Cabinet	14 January 2010		Finance and Staffing Portfolio Holder, Policy and Performance Portfolio Holder  Ian Salter, Performance Information Officer, Graham Smith, Best Value and Management Accountant	None.
Fringe Sites Joint Development Control Committee - Review of Site Boundaries  Non-Key	Cabinet  Council	14 January 2010  28 January 2010	Subject to in-principle support of the Cambridge City and Cambridgeshire County Councils	New Communities Portfolio Holder   Jane Green, Major Developments Manager	Report and revised site plans

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Local Development Framework (LDF) Statement of Community Involvement  Key	New Communities Portfolio Holder	26 January 2010	New Communities Portfolio Holder, 1 October 2009	New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report and Statement
Members' Allowances 2010/11  Non-Key	Council	28 January 2010	Independent Remuneration Panel (IRP)	Leader of Council  Maggie Jennings, Democratic Services Officer	Report including recommendations from the Independent Remuneration Panel
Local Government Framework (LDF) - Site Specific Policies Development Plan Document (DPD) - Adoption  Key	Council	28 January 2010		New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report and DFD
Consideration of Revenues / Benefits Partnership with another Local Authority / Authorities  Key	Council	28 January 2010		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Youth Participation Strategy  Key	Cabinet	11 February 2010	Scrutiny & Overview Committee, 4 February 2010	New Communities Portfolio Holder  Susannah Harris, Community Development Officer	Report and Strategy
Economic Development Strategy  Key	Cabinet	11 February 2010		New Communities Portfolio Holder  Nicole Kritzinger, Economic Development Officer	Report and Strategy
Housing Revenue Account (HRA) Business Plan 2010/11- 2014/15  Key	Cabinet  Council	11 February 2010  25 February 2010		Housing Portfolio Holder  Stephen Hills, Corporate Manager, Affordable Homes	Report and Business Plan
Housing Rents and Service Charges 2010/11  Key	Cabinet  Council	11 February 2010  25 February 2010		Housing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services	Report
Capital & Revenue Estimates, Council Tax, Prudential Indicators &	Cabinet  Council	11 February 2010  25 February 2010		Finance and Staffing Portfolio Holder	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Review of Medium Term Financial Strategy 2010/11  Key				Alex Colyer, Executive Director, Corporate Services, Adrian Burns, Head of Accountancy	
Community Safety 3- year Rolling Plan 2008- 2011: Refresh  Key	Cabinet  Council	11 February 2010  25 February 2010	Crime & Disorder Reduction Partnership, January 2010	Leader of Council  Philip Aldis, Community Safety Officer	Report and Plan
SWAVESEY Byeways Rate 2010/11  Non-Key	Council	25 February 2010	Swavesey Byways Advisory Group	Environmental Services Portfolio Holder  Dale Robinson, Corporate Manager, Health & Environmental Services	Report and recommendation from the Swavesey Byways Advisory Group
Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD)  Key	New Communities Portfolio Holder	02 March 2010	Senior Officers GTDPD Member Reference Group Public Consultation	New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report
Affordable Housing Supplementary Planning Document	New Communities Portfolio Holder (Adoption of Policy)	02 March 2010	6 weeks public consultation as a result of Portfolio Holder	New Communities Portfolio Holder	Report and Plan

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
(SPD)  Key			approval	Keith Miles, Planning Policy Manager	
District Design Guide Supplementary Planning Document (SPD) - adoption  Key	New Communities Portfolio Holder (Adoption of SPD)	02 March 2010	6 weeks public consultation as a result of Portfolio Holder approval	New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report and Plan
Landscape in New Developments Supplementary Planning Document - adoption  Key	New Communities Portfolio Holder (Adoption of SPD)	02 March 2010	6 weeks public consultation as a result of Portfolio Holder approval	New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report and Plan
Cambridgeshire County Council Local Development Framework - Cambridgeshire & Peterborough Minerals and Waste Development Plan Document (DPD) - Proposed Submission Document  Key	Cabinet	11 March 2010		New Communities Portfolio Holder  Keith Miles, Planning Policy Manager	Report



Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Investment Strategy 2010/11  Key	Cabinet	11 March 2010		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services, Adrian Burns, Head of Accountancy	Report and Strategy
Procurement Strategy 2010  Key	Cabinet	11 March 2010		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services, John Garnham, Finance Project Officer	Report and Strategy
Local Area Agreement (LAA) Annual Refresh 2010-11  Non-Key	Cabinet	11 March 2010		Leader of Council  Gemma Barron, Partnerships Manager	Report